



Oversight and Governance

Chief Executive's Department

Plymouth City Council

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www.plymouth.gov.uk/democracy

Published 06/07/22

Delegated Decisions

Delegated Executive/Officer Decisions

Delegated Executive and Officer decisions are published every Wednesday and are available at the following link - <https://tinyurl.com/ms6umor>

Cabinet decisions subject to call-in are published at the following link - <http://tinyurl.com/yddrql6>

Notice of call-in for non-urgent decisions must be given to the Democratic Support Unit by 4.30 pm on Wednesday 13 July 2022. Please note – urgent decisions and non-key Council Officer decisions cannot be called in. Copies of the decisions together with background reports are available for viewing as follows:

- on the Council's Intranet Site at <https://modgov/mgDelegatedDecisions.aspx>
- on the Council's website at <https://tinyurl.com/jhnax4e>

The Cabinet decision detailed below may be implemented on Thursday 14 July 2022 if it is not called-in. The non-key Council Officer Decisions may be implemented immediately.

Delegated Decisions

- 1. Councillor Rebecca Smith, Cabinet Member for Homes and Communities:**
 - 1.1. Broadland Green Construction Stage **(Pages 1 - 30)**
- 2. Council Officer Decision - Paul Barnard, Service Director for Strategic Planning and Infrastructure:**
 - 2.1. Mobility Hubs - Infrastructure Works - Phase I **(Pages 31 - 40)**
- 3. Council Officer Decision - Paul Barnard, Service Director for Strategic Planning and Infrastructure:**
 - 3.1. Contract Award - Appointment of Contractor to undertake enabling works at Old Town Street and New George Street **(Pages 41 - 58)**

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – SPHC01 22/23

Decision	
1	Title of decision: Broadland Green Construction Stage
2	Decision maker (Cabinet member name and portfolio title): Councillor Rebecca Smith, Cabinet Member for Homes & Communities
3	Report author and contact details: Joe McCarthy, joe.mccarthy@plymouth.gov.uk 01752 305190
4	Decision to be taken: Approve the development of 10 homes at Broadland Green including the awarding of the construction contract to the successful tenderer.
5	Reasons for decision: The Council has previously secured planning permission for a 10 home scheme on the Former Morley Youth Centre. The Council has now been through a competitive tender process of the construction of the 10 homes and has a fixed cost from the most competitive bidder. The Council has allocated funding from the Plan For Homes Investment Fund to deliver this project and is now required to commit to its delivery by awarding a contract for the construction of the homes.
6	<p>Alternative options considered and rejected: The decision to close the Former Morley Youth Centre as a provider of youth services was made circa 2015 and the property has subsequently been declared as surplus to Council requirements. As such the main option other than for the Council to redevelop the site is to sell it on the open market.</p> <p>Whilst this would provide a financial receipt that could also be reinvested in to the Plan for Homes Investment Fund it would mean the Council would be unable to control the following:</p> <ul style="list-style-type: none"> Timescale for the delivery of new homes Quality and design of homes Prioritisation of low carbon homes Social value including, Buy Local, local skills and employment and community contributions <p>Overall the financial benefit to the Council of the open market sale option would likely be similar to the 'develop ourselves' option it is considered that the range of other benefits that can be secured through self-development make the alternative unattractive.</p>
7	<p>Financial implications and risks:</p> <p>The cost of the construction package is £2.993m although detailed negotiation with the successful tenderer has not yet taken place and this figure may come down during this process.</p> <p>In terms of funding, the project has two main sources, both of which are already in the capital programme. The first is £100,000 from the Land Release Fund to deal with demolition, remediation and</p>

	<p>infrastructure for the site. The second source of funding is £3m from the Housing Investment Fund that is approved as part of Plan For Homes 3 and allocated to the project by the portfolio holder for Home and Communities on the 1st February 2022.</p> <p>The overall development of the site is expected to provide a financial receipt to the Plan for Homes Investment Fund of circa £450,000. This receipt will then be reinvested in to other housing projects across the city as part of the Plan for Homes Investment Fund as agreed by the Leader of the Council in the Plan for Homes 3 Executive Decision ref L12 19/20.</p>			
8	<p>Is the decision a Key Decision? (please contact Democratic Support for further advice)</p>	Yes	No	Per the Constitution, a key decision is one which:
			x	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
			x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	<p>If yes, date of publication of the notice in the Forward Plan of Key Decisions</p>			
9	<p>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</p>	<p>Links to the Corporate Plan:- Unlocking the City's Potential <i>A green, sustainable city that cares about the environment.</i> -This project will make financial contributions to the greenspace at Saltram House and Gardens, Staddiscombe Playing Pitches and Southernway Play Park. It will also ensure that any Slow Worms present on the site are carefully translocated to Radford Woods.</p> <p><i>Offer a wide range of homes</i> – This decision will provide 10 new, sustainable and adaptable family homes in a popular area of the city.</p> <p>Caring for people and communities <i>Reduced health inequalities</i> – This project will make a financial contribution to Health infrastructure in the city and provide 8 new accessible and adaptable homes.</p> <p><i>Improved schools where pupils achieve better outcomes</i> - This project will make a significant financial contribution to Secondary Education provision across the city.</p> <p>Links to the Plymouth Plan This project supports Policy GRO3 – Accelerating the delivery of new homes. The project sits within 'Plan for Homes' and demonstrates the pro-active approach the Council is taking to accelerate housing delivery across the</p>		

		city. 10 new homes will be delivered on brownfield land that is unallocated in the Joint Local Plan and represents windfall housing over and above the plan target. Any surplus generated from the project will be reinvested in to the Plan for Homes investment fund to support new and affordable housing across the city.
10	Please specify any direct environmental implications of the decision (carbon impact)	This development provides 10 low carbon, accessible and adaptable homes and a 40% on site biodiversity improvement. All homes will be gas free with air source heat pump, photovoltaic panels and electric vehicle charging.

Urgent decisions

11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No		(If no, go to section 13a)

12a	Reason for urgency:	
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12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			

Consultation

13a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	x	(If no go to section 14)

13b	Which other Cabinet member's portfolio is affected by the decision?	
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13c	Date Cabinet member consulted	
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14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	x	

15	Which Corporate Management Team member has been consulted?	Name	Anthony Payne
		Job title	Strategic Director for Place
		Date consulted	30 June 2022

Sign-off									
16	Sign off codes from the relevant departments consulted:		Democratic Support (mandatory)			DS14 22/23			
			Finance (mandatory)			pl.22.23.52			
			Legal (mandatory)			LS/38811/JP/280622			
			Human Resources (if applicable)			N/A			
			Corporate property (if applicable)			N/A			
			Procurement (if applicable)			SN/PS/637/ED/0622			
Appendices									
17	Ref.	Title of appendix							
	A	Briefing report for publication							
	B	Equalities Impact Assessment							
	C	Contract Award Report Part 1							
Confidential/exempt information									
18a	Do you need to include any confidential/exempt information?		Yes	<input checked="" type="checkbox"/>	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
			No	<input type="checkbox"/>					
			Exemption Paragraph Number						
			1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: Contract Award Report Part 2				X				
Background Papers									
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.								
Title of background paper(s)			Exemption Paragraph Number						

		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature				Date of decision	5/7/22			
Print Name	Councillor Rebecca Smith							

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BROADLAND GREEN CONSTRUCTION STAGE

Executive decision briefing report



1. PROJECT SUMMARY

The Broadland Green project is the redevelopment of the Former Morley Youth Centre, Plymstock by the Council, to provide 10 new homes that are liveable, adaptable and sustainable.

The project will demolish the existing building on site and provide 6 four bedroom, 3 three bedroom and 1 two bedroom home for sale. The homes have been designed so that they can be adapted over time to changing requirements of their owners and are energy efficient to live in. They are contemporary in appearance with a focus upon the quality of the living environment – they have taken some inspiration from the flexibility, simplicity or form and use of materials that is characteristic of Plymouth's 19th Century housing stock –which is distinctly Plymothian. The houses are arranged around a central greenspace, which is a signature of the project.

The homes will be sold on the open market and proceeds from the sale will be reinvested in to the Plan for Homes Investment Fund to support further housing objectives across the city.

2. PURPOSE OF REPORT AND EXECUTIVE DECISION

The purpose of the report and executive decision is to agree to move to the construction and sale stage of the project and to agree the award of the build contract to the successful tenderer following a competitive tender process.

3. FINANCIAL IMPLICATIONS

The project will provide a surplus to be reinvested in to the Plan for Homes Investment fund. It will do so by the following:

Receipts

Net Sale of homes: £3,361,253

Brownfield Land Release Fund: £100,000

Total Receipts: £3,461,253

Costs

Construction Contract: £2,993,279.77

Plan For Homes Investment Fund Surplus: £467,973

In terms of funding, the project has two main sources, both of which are already in the capital programme. The first is £100,000 from the Land Release Fund to deal with demolition, remediation and infrastructure for the site. The second source of funding is £3m from the Housing Investment Fund that is approved as part of Plan For Homes 3 and allocated to the project by the portfolio holder for Home and Communities on the 1st February 2022. At present it is not anticipated that the

full allocation (£3.1m) will be required but it is useful to have a contingency should there be any unexpected costs.

4. NEXT STEPS AND TIMELINE

If approval is given then the contract for construction will be awarded to the successful tenderer who will commence on site in the summer with the first homes likely available for occupation in autumn 2023.

PROCUREMENT GATEWAY 3 - CONTRACT AWARD REPORT - PART I

21185 – Broadlands Gardens Housing Build



1. INTRODUCTION

2. BACKGROUND

3. PROCUREMENT PROCESS

4. TENDER EVALUATION CRITERIA

5. SUMMARY OF EVALUATION

6. FINANCIAL IMPLICATIONS

7. RECOMMENDATIONS

8. APPROVAL

1. INTRODUCTION

This contract award report is in relation to the procurement of the demolition of the former Morley Community Centre and ancillary buildings and construction of 10 new dwellings at Broadland Gardens, Plymouth PL9 8TU.

The anticipated duration of the contract is for 58 weeks (including demolition).

2. BACKGROUND

The Broadland Green project is the redevelopment of the Former Morley Youth Centre, Plymstock by the Council, to provide 10 new homes that are liveable, adaptable and sustainable.

The project will demolish the existing building on site and provide 6 four bedroom, 3 three bedroom and 1 two bedroom home for sale. The homes have been designed so that they can be adapted over time to changing requirements of their owners and are energy efficient to live in. They are contemporary in appearance with a focus upon the quality of the living environment – they have taken some inspiration from the flexibility, simplicity or form and use of materials that is characteristic of Plymouth's 19th Century housing stock –which is distinctly Plymothian. The houses are arranged around a central greenspace, which is a signature of the project.

The homes will be sold on the open market and proceeds from the sale will be reinvested in to the Plan for Homes Investment Fund to support further housing objectives across the city.

3. PROCUREMENT PROCESS

A competitive procurement was run following the 'Request for Quotation' procedure as outlined in the Council's Contract Standing Orders. This is a one stage process incorporating both suitability assessment criteria and contract award criteria. Under this process a minimum of 3 suppliers must be invited to submit written quotations, 2 of whom should be local PL postcode suppliers. For this procurement, 6 suppliers were invited (whom 4 are local) to this opportunity.

4. TENDER EVALUATION CRITERIA

Evaluation will be undertaken in accordance with the overall evaluation strategy for the project.

The Council will evaluate tender submissions as a two part process.

The first part will consist of an assessment of the Tenderer's suitability in principle to deliver the works as detailed in the ITT document pack and checking that all required documents are completed and submitted. Only Tenderers passing this first part will have their Tenders evaluated at the second part.

The second part is the award and considers the merits of the eligible Tenders in order to assess which is the most economically advantageous. In this part only quality, price and social value criteria that are linked to the subject matter of the contract are used.

Part I- Suitability Assessment - PAS9I

Part I assessments are made against the responses to the suitability schedule included at Schedule (I).

For ease of completion, where a question has been informed by PAS9I and you have completed a PAS9I for a separate procurement process, provided the PAS9I remains valid and accurate, you may submit this previously completed document as part of your response to this procurement process.

If it is your intention to submit a previous PAS91, where a question has been informed by PAS91 please insert 'SEE PAS91' into the response box provided and detail the relevant section number. Please Note: the submission guidance detailed above still applies to the PAS91 document and therefore you may be required to adapt your PAS91 as necessary.

Where the Council considers your PAS91 document as not providing a sufficient response to its question(s) you may be required to submit additional information.

Evaluation Criteria and Methodology

All Suitability Assessment questions will be evaluated on a PASS/FAIL basis. Each question will clearly indicate what response constitutes as PASS and what response constitutes as FAIL. In the event of the Tenderer being awarded a 'fail' on any of the criteria, the remainder of your Tender will not be evaluated and you will be eliminated from the process. Your company will be disqualified if you do not submit these completed questions.

Wherever possible the Council is permitting Tenderers to self-certify they meet the minimum PASS/FAIL requirements without the need to attached evidence or supporting information. However where the Council regards the review of certain evidence and supporting information, as critical to the success of the procurement this will be specifically requested.

The return document will clearly indicate whether 'Self-certification' is acceptable or whether 'Evidence is required' for each question.

Where Tenderers are permitted to self-certify, evidence will be sought from the successful Tenderer at contract award stage. Please note the successful Tenderer must be able to provide all evidence to the satisfaction of the Council at contract award stage within a reasonable period, if the successful Tenderer is unable to provide this information the Council reserves the right to award the contract to the next highest scoring Tenderer and so on.

Part 2 - AWARD

Tenderers passing all the pass/fail criteria in part 1 will have their responses made to part 2 evaluated by the Council to determine the most economically advantageous Tender based on the quality, price and social value criteria that are linked to the subject matter of the contract.

Award criteria

The high level award criteria is as follows:

Criteria	Weighting
Price	60%
Quality	30%
Social Value	10%
TOTAL	100%

Weightings for individual sub-criteria contained under each of the above are detailed in the return document.

Evaluation Methodology

PRICE (Schedule 4)

Evaluation made against comparison of pricing schedules.

PRI Total Tender Sum

The Tenderer's Total Tender Sum will be evaluated using the scoring system below:

$$\left(\frac{\text{Lowest Total Tender Sum}}{\text{Tenderer's Tender Sum}} \right) \times \text{Weighting} = \text{Weighted score}$$

QUALITY (Schedule 2 and Schedules 5-6)

Each question will be clearly identified as being evaluated on a pass/fail or scored basis.

Pass/Fail Questions- Questions identified as PASS/FAIL will be evaluated on a pass/fail basis. Each question will clearly indicate what response constitutes as PASS and what response constitutes as FAIL. In the event of the Tenderer being awarded a 'fail' on any of the criteria, the remainder of your Tender will not be evaluated and you will be eliminated from the process. Your company will be disqualified if you do not submit these completed questions.

Scored Questions - Questions identified as SCORED will be evaluated in accordance with the following sub-criteria and weightings:

Where individual questions carry either more or less importance than others they have been grouped and weighted accordingly. Section weightings are identified at the top of each group of questions and sub-weightings are identified against individual questions. The question or group of questions will be allocated a score and the appropriate weightings will then be applied. The weighted score will be rounded to 2 decimal places.

Questions identified as SCORED will be evaluated using the Scoring Table I below:

Scoring Table I

Response	Score	Definition
Excellent	5	Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates a thorough understanding of the requirement/outcomes and provides details of how the requirement/outcomes will be met in full.
Very good	4	Response is particular relevant. The response is precisely detailed to demonstrate a very good understanding of the requirements and provides details on how these will be fulfilled.
Good	3	Response is relevant and good. The response is sufficiently detailed to demonstrate a good understanding and provides details on how the requirements/outcomes will be fulfilled.
Satisfactory	2	Response is relevant and acceptable. The response addresses a broad understanding of the requirements/outcomes but lacks details on how the requirement/outcomes will be fulfilled in certain areas.
Poor	1	Response is partially relevant and poor. The response addresses some elements of the requirements/outcomes but contains insufficient/limited detail and explanation to demonstrate how the requirements/outcomes will be fulfilled.
Unacceptable	0	No or inadequate response. Fails to demonstrate an ability to meet the requirement/deliver the required outcomes.

Tenderers must achieve an average score of 2 or more for each scored item. Any scored criteria item receiving an average of less than 2 will result in the Tender being rejected and Tenderer being disqualified from the process.

Moderation will only be undertaken where there is a difference in evaluator scoring of more than 1 point. This is to ensure no errors have been made in the evaluation process. An example has been provided below:

E.g. Scores received of 3, 3 and 4= No moderation undertaken

Scores received of 2, 3 and 4= moderation undertaken

SOCIAL VALUE (Schedule 3)

Social value commitments will be assessed based on a combination of quantitative and qualitative assessment. Weightings are contained within the Return Document.

SVI- Total Social Value Commitment (£)

The Tenderer's Total Social Value Commitment will be evaluated using the quantitative scoring system below:

$$\left(\frac{\text{Tenderer's Total Social Value Commitment (£)}}{\text{Highest Total Social Value Commitment (£)}} \right) \times \text{Weighting} = \text{Weighted score}$$

SV2 – Social Value Method Statements

The method statements submitted in support of the social value commitments made in SVI will be allocated a single score for all method statement and the appropriate weighting will then be applied. The weighted score will be rounded to 2 decimal places.

The qualitative responses will be evaluated using **Scoring Table 1**.

Tenderers must achieve an average score of 2 or more for each scored item. Any scored criteria item receiving an average of less than 2 will result in the Tender being rejected and Tenderer being disqualified from the process.

Moderation will only be undertaken where there is a difference in evaluator scoring of more than 1 point. This is to ensure no errors have been made in the evaluation process. An example has been provided below:

E.g. Scores received of 3, 3 and 4= No moderation undertaken

Scores received of 2, 3 and 4= moderation undertaken

5. SUMMARY OF EVALUATION

The procurement documentation was issued electronically via the, The Supplying The South West on 7th April 2022, with a tender submission date of 1st June 2022. Submissions were received from 3 suppliers.

The tender submissions were independently evaluated by Council Officers and external Consultants all of whom have the appropriate skills and experience, in order to ensure transparency and robustness in the process.

In order to ensure fairness of the process the evaluation of Quality and Price were split, with Price information being held back from the Quality evaluators.

Suitability

The pass/fail evaluation were undertaken by the Procurement Services Function. The minimum pass/fail suitability questions were evaluated by the evaluation panel. The results are contained in the confidential paper.

Quality

The tenders were evaluated by the evaluation panel all of whom had the appropriate skills and experience in order to ensure transparency and robustness in the process. The resulting scores are contained in the confidential paper.

Price

Price clarifications were evaluated by the Consultant and managed through The Supplying the South West Portal. The financial scores are contained in the confidential paper.

6. FINANCIAL IMPLICATIONS

Financial provision has been made for this contract within the project budget. Details of the contractual pricing are contained in the confidential paper.

7. RECOMMENDATIONS

It is recommended that a contract be awarded to the highest scoring Tenderer on JCT IC 2016 Terms & Conditions.

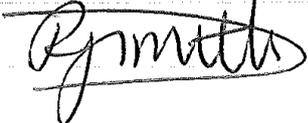
This award will be provisional and subject to the receipt from the highest scoring supplier of the satisfactory self-certification documents detailed in the suitability assessment questionnaire.

In the event the highest scoring supplier cannot provide the necessary documentation the Council reserves the right to award the contract to the second highest scoring supplier.

8. APPROVAL

Authorisation of Contract Award Report

Author (Responsible Officer / Project Lead)	
Name:	Joe McCarthy
Job Title:	Development Delivery Officer
Additional Comments (Optional):	
Signature:	 Date: 27/06/2022
Service Director/Portfolio Holder [Signature provides authorisation to this award report and award of Contract]	
Name:	Councillor Rebecca Smith
Job Title:	Cabinet Member for Homes and Communities
Additional Comments (Optional):	

Signature:		Date:	5/7/22
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The following relates to exempt or confidential matters (Para(s) 3 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

Document is Restricted

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**EQUALITY IMPACT ASSESSMENT TEMPLATE
AND GUIDANCE**

Policy and Intelligence Team



EQUALITY IMPACT ASSESMENT TEMPLATE

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s): This is the person completing the EIA template.	Joe McCarthy	Department and service:	Strategic Planning and Infrastructure, Development Delivery	Date of assessment:	17/06/2022
Lead Officer: Please note that a Head of Service, Service Director, or Strategic Director must approve the EIA.	Nick Carter, Head of Housing and Growth	Signature:		Approval date:	27/06/2022
Overview: Please use this section to provide a concise overview of the proposal being assessed including: <ul style="list-style-type: none"> ▪ Aims and objectives (including rationale for decision) ▪ Key stakeholders ▪ Details of any engagement activities 	Redevelopment of the Former Morley Youth Centre in to 10 houses for sale. Key stakeholders include local residents and potential occupiers of the homes. These parties have been consulted in 2020 as part of and before the planning process. Please note, the closure of the youth centre was the subject of a separate decision and EIA and the property has been declared surplus by the Council. Access to youth services is not within scope of this EIA.				
Decision required: Within this section, you must be clear on any decision being made and how/when, it will be taken.	Decision Required - Approval of the construction and sale stage of this project and the appointment of Classic Builders as the contractor following a competitive and compliant procurement process. Decision to be made by the Cabinet Member for Strategic Planning Homes & Communities as an Executive Decision below £3m.				

SECTION TWO: EQUALITY IMPACT ASSESMENT SCREENING TOOL

Potential external impacts: Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?	Yes		No	X
Potential internal impacts: Does the proposal have the potential to negatively impact Plymouth City Council employees?	Yes		No	X

Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section two)	Yes		No	X
If you do not agree that a full equality impact assessment is required, please set out your justification for why not.	The project is to provide new homes on a site that is currently vacant and disused and therefore no existing service users will be affected as there are none. The new homes will have no restrictions on their potential owners and 8 out of the 10 homes will be accessible and adaptable (against a Plymouth Plan target of 2).			

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department
	<p>Provide examples of the data that you have used to inform your decision. Examples include census data, service feedback, consultation responses and information collected via demographic monitoring etc.</p> <p>The boxes below provide examples of the types of data you may wish to use.</p>	<p>Please use this column to identify where your decision may cause an adverse impact on those with protected characteristics. You can read the EIA Toolkit for guidance on how to make judgement.</p> <p>Where there is no adverse impact, please type 'not applicable'.</p>	<p>Please use this column to detail any mitigation action you plan to take to limit any identified adverse impacts. Where it is not possible to mitigate against an adverse impact you must make this clear. You can read the EIA Toolkit for guidance.</p>	<p>Please use this column to provide the timeframe for implementing any mitigation activities. You must include the lead department.</p>
Age	The average age in Plymouth (39 years) is about the same as the rest of England (40 years) but less than the South West (44 years).			
Disability	10 per cent of our population have their day-to-day activities limited a lot by a long-			

	term health problem or disability (2011 Census).			
Gender reassignment	<p>There are no official estimates for gender reassignment at either national or local level.</p> <p>However, in a study funded by the Home Office, the Gender Identity Research and Education Society (GIRES) estimate that between 300,000 and 500,000 people aged 16 or over in the UK are experiencing some degree of gender variance.</p>			
Marriage and civil partnership	<p>There were 234,795 marriages in England and Wales in 2018.</p> <p>In 2020, there were 7,566 opposite-sex civil partnerships formed in England and Wales, of which 7,208 were registered in England and 358 were registered in Wales.</p> <p>There were 785 civil partnerships formed between same-sex couples in England and Wales in 2020, of which 745 were registered in England and 40 were registered in Wales.</p>			
Pregnancy and maternity	<p>There were 640,370 live births in England and Wales in 2019, a decrease of 2.5 per cent since 2018. The mid-year 2019 population estimates show that there were 2,590 births in Plymouth.</p> <p>The total fertility rate (TFR) for England and Wales decreased from</p>			

	1.70 children per woman in 2018 to 1.65 children per woman in 2019.			
Race	<p>92.9 per cent of Plymouth's population identify themselves as White British. 7.1 per cent identify themselves as Black, Asian or Minority Ethnic.</p> <p>Census data suggests at least 43 main languages are spoken in the city, showing Polish, Chinese and Kurdish as the top three.</p>			
Religion or belief	<p>Christianity is the biggest faith in the city with more than 58 per cent of the population (148,917). 32.9 per cent (84,326) of the Plymouth population stated they had no religion (2011 Census).</p> <p>Those who identified as Muslim were just under 1 per cent while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2011 Census).</p>			
Sex	50.2 per cent of our population are women and 49.8 per cent are men.			
Sexual orientation	<p>There are no official estimates for sexual orientation at a local level. There is no precise local data on sexual orientation in Plymouth.</p> <p>Data based on the ONS Annual Population Survey 2017 estimates, approximately 1.7 per</p>			

	cent of the UK population is lesbian, gay or bisexual (LGB).			
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SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department
If your proposal may impact on the Council's ability to ensure human rights, please specify the relevant article in the boxes below – add more rows if required. Only complete this section if it is relevant to your decision. If it is not relevant, please type 'not applicable'.	Please use this column to identify where your decision may cause a negative impact on the Council's ability to ensure human rights. Where there is no impact, please type 'not applicable'.	Please use this column to detail any mitigation action you plan to take to limit any negative impacts. Where it is not possible to mitigate against a negative impact you must make this clear.	Please use this column to provide the timeframe for implementing any mitigation activities. You must include the lead department.

SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
	Please use this column to identify where your decision may cause a negative impact on the Council's ability to meet its equality objectives. Where there is no impact, please type 'not applicable'.	Please use this column to detail any mitigation action you plan to take to limit any negative impacts. Where it is not possible to mitigate against a negative impact you must make this clear.	Please use this column to provide the timeframe for implementing any mitigation activities. You must include the lead department.
Celebrate diversity and ensure that Plymouth is a welcoming city.			
Pay equality for women, and staff with disabilities in our workforce.			

Supporting our workforce through the implementation of Our People Strategy 2020 – 2024			
Supporting victims of hate crime so they feel confident to report incidents, and working with, and through our partner organisations to achieve positive outcomes.			
Plymouth is a city where people from different backgrounds get along well.			

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EXECUTIVE DECISION

made by a Council Officer



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER

Executive Decision Reference Number – COD07 22/23

Decision	
1	Title of decision: Mobility Hubs – infrastructure works – Phase I
2	Decision maker (Council Officer name and job title): Paul Barnard, Service Director, SP&I
3	Report author and contact details: John Green, Low Carbon City Officer, SP&I john.green@plymouth.gov.uk T: 01752 306855
4a	Decision to be taken: Authorise the award of a term contract for infrastructure works for the TCF Mobility Hubs project to South West Highways (SWH) via the Term Maintenance Contract (TMC). Details are set out in the Contract Award Report.
4b	Reference number of original executive decision or date of original committee meeting where delegation was made: L43 19/20 3 rd July 2020
5	Reasons for decision: Provides authorisation to spend funds allocated within Tranche 2 of the Transforming Cities Fund awarded to Plymouth City Council.
6	Alternative options considered and rejected: We have considered and rejected two other procurement options: Fixed price contract The sequencing of the Mobility Hubs project means that it will not be possible to have identified a full schedule of works for all sites by the time that certain elements of work will wish to be progressed. It is anticipated that some sites' works will commence before other sites' scope or design are completed. Therefore, obtaining a fixed price for the project under a single tender process would mean that all sites' scope and design would need to be finalised prior to tendering for the works of any of the sites commencing. This would not be compatible with the project's programme aspirations, nor an efficient use of client and consultant time. Furthermore, the project may find that some aspects become outdated (such as WPD costs) by the time that the works are fully scoped. Two-stage tendering The value of two-stage tendering is often that contractors can provide input into more complex construction or infrastructure projects. However, pre-construction fees are chargeable by the contractor, and the degree of complexity in these Mobility Hubs infrastructure works is not considered sufficient to require this detailed pre-construction phase.

	<p>Another alternative would be not to award a contract for infrastructure works. This has been rejected as affect the viability of the Mobility Hubs project, which is a key component within the portfolio of Tranche 2 Transforming Cities Fund projects being supported by the Department for Transport.</p>		
7	<p>Financial implications and risks:</p> <p>Up to £800,000 will be paid to South West Highways over the period of the contract. Payments will be monthly based on progress in relation to items ordered based on a Price List and Task Orders. This will be fully funded through Tranche 2 of the Transforming Cities Fund awarded to Plymouth City Council.</p>		
8	<p>Is the decision a Key Decision? (please contact Democratic Support for further advice)</p>	Yes	
		No	Per the Constitution, a key decision is one which:
		X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
		X	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million
		X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
8b	<p>If yes, date of publication of the notice in the Forward Plan of Key Decisions</p>		
9	<p>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</p> <p>Supporting policies within the Joint Local Plan (JLP), specifically Policy SPT9 (Strategic principles for transport planning and strategy) as it will help deliver an integrated approach to transport based upon the following principles:</p> <p>4. Seeking to reduce the impact of severance caused by transport networks, enabling journeys by walking, cycling and public transport, and providing genuine alternatives ways to travel from home to work and other facilities;</p> <p>5. Providing realistic sustainable transport choices and increasing the integration of transport modes so that people have genuine alternative ways to travel.</p> <p>Enabling action 2.38 of the Plymouth's Climate Emergency Action Plan (2021) to "commence design work on the Mobility Hubs, that will offer a low carbon multi-modal network for travel throughout Plymouth and the surrounding area".</p>		
10	<p>Please specify any direct environmental implications of the decision (carbon impact)</p> <p>The Mobility Hubs project will provide people with lower carbon transport options compared to using private internal combustion engine cars, which if utilised will reduce the</p>		

		carbon emissions within Plymouth.	
Urgent decisions			
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes	(If yes, please contact Democratic Support for advice)
		No	X (If no, go to section 13a)
12a	Reason for urgency:		
12b	Scrutiny Chair signature:		Date
	Scrutiny Committee name:		
	Print Name:		
Consultation			
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	X
		No	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Jonathan Drean – Cabinet Member for Transport	
13c	Date Cabinet member consulted	29 th June 2022	
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	If yes, please discuss with the Monitoring Officer
		No	X
15	Which Corporate Management Team member has been consulted?	Name	Anthony Payne
		Job title	Strategic Director for Place
		Date consulted	29 th June 2022
Sign-off			
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS15 22/23
		Finance (mandatory)	pl.22.23.53
		Legal (mandatory)	MS/38840
		Human Resources (if applicable)	
		Corporate property (if applicable)	
		Procurement (if applicable)	SN/PS/639/ED/0622
Appendices			

17	Ref.	Title of appendix						
	A	Briefing report for publication (Contract Award Report Part I)						
	B	Equalities Impact Assessment						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.				
		No	X					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: Contract Award Report Part 2			x				
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Business Case Transforming Cities Fund Tranche 2			X					
Council Officer Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature				Date of decision		30/06/2022		
Print Name		Paul Barnard						

TCF MOBILITY HUBS (TCF120) – INFRASTRUCTURE WORKS

PHASE 1 – CONTRACT AWARD

Executive Decision Part I Briefing Note



PROJECT DETAILS

Transforming Cities Fund (TCF) initiative is to improve sustainable transport links in Plymouth, encouraging more residents and commuters to walk, cycle and use public transport to get around the city. Plymouth City Council will deliver a network of Mobility Hubs across Plymouth comprising of electric vehicle charging infrastructure, an electric vehicle car club and e-bikes.

The size of the Hubs will vary according to the need at each location and in total will consist of electric vehicle charging points for a minimum of 300 parking bays, at least 10 electric car club vehicles and will support approximately 500 e-bikes.

This contract award is for the first phase of infrastructure works. For more information on the Mobility Hubs project see:

<https://www.plymouth.gov.uk/parkingandtravel/transportplansandprojects/transportplans/transformingcitiesfund/mobilityhubs>

SCHEME OBJECTIVES

The Transforming Cities Fund (TCF) vision is to provide a world class sustainable transport system, helping Plymouth become one of Europe's most vibrant waterfront cities. The investment in the public transport and sustainable transport networks will transform connectivity by sustainable travel modes, providing new and improved travel choices, and improving accessibility to the City's three regionally significant, strategic growth areas (City Centre and the Waterfront, Derriford and the Northern Corridor and Eastern Corridor).

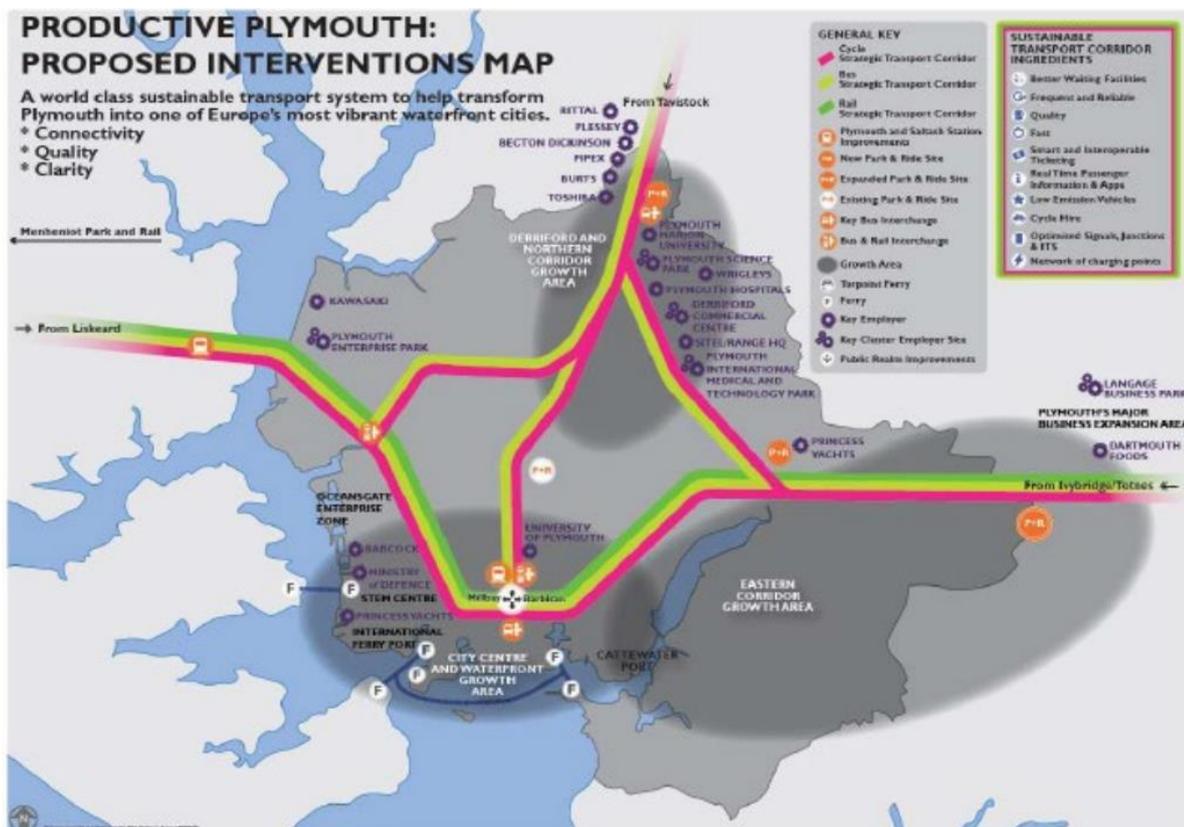


Figure 1: Productive Plymouth, Proposed Interventions and Large Employment Sites

This strategy will provide new travel opportunities, reduce journey times by public transport and connect areas of deprivation with areas of employment.

Plymouth's overarching Vision set out in the Plymouth Plan is to be "one of Europe's most vibrant waterfront cities where an outstanding quality of life is enjoyed by everyone". The Plymouth and South West Devon Joint Local Plan (JLP), the statutory development plan for Plymouth, South Hams and West Devon, identifies strategic objectives setting out how this vision can be achieved. These include delivering sustainable growth by delivering 26,700 dwellings (net) in the Plan Area during the plan period 2014 to 2034, and the creation of an additional 20,400 jobs. To help achieve this sustainably the Joint Local Plan identifies the need to deliver growth in three key, growth areas: Plymouth's City Centre and Waterfront; Derriford and Northern Corridor; and Eastern Corridor. Focusing growth in these areas will realise their potential as regionally significant growth hubs. As major trip attractors and generators, the JLP identifies the importance of providing sustainable access to the growth areas, from communities in the City's travel to work area, which in turn have their own plans for growth East and West of Plymouth.

The TCF programme is needed to transform the city's sustainable transport network. The strategy underpinning the programme focuses on three main strategic objectives. These are:

- **Transformational Infrastructure** – delivering a step-change in our sustainable transport offer through improved door-to-door connectivity, providing quality infrastructure that delivers a viable alternative to the private car, and clear information to keep the traveller informed:
- **Innovative Technology** – encouraging the use of new and innovative technology and new mobility systems to provide cleaner transport, enhanced accessibility to active travel modes and to manage transport demand enabling Plymouth to become a 'Smart City'
- **Changing Behaviour** – transport measures and effectively managing travel demand through the application of policies that discourage commuting by single occupancy car alongside targeted fiscal based management strategies in major employment locations

The transformative investment programme forms part of a wider strategy to increase productivity and address the city's transport needs.

PROJECT COST

The estimated cost of the infrastructure works for Phase 1 is £800,000.

FUNDING

In March 2020 Plymouth City Council received £51.2m capital funding from the Transforming Cities Fund. This builds upon the £7.6m previously awarded in 2019, bringing in a total of £58.8m in additional external funding to Plymouth's city region.

The TCF 120 Mobility Hubs scheme is part of Plymouth City Council's Productive Plymouth Programme for sustainable transport measures, for which there is a budget of £9,793,278 from the Transforming Cities Fund.

DELIVERY TIMESCALES

Phase 1 infrastructure works shall be undertaken between July 2022 to June 2023.

MEMBER AND STAKEHOLDER SUPPORT

The principle of active travel improvements and a move away from a car-centric city is established by the Plymouth and South West Devon Joint Local Plan 2014-2034.

Cabinet Member for Transport support has been received throughout the scheme by way of regular programme boards, and site visit, and includes the phased approach to delivery necessary to meet the DfT's completion deadline.

Ward Cllrs have been informed and support gained for the Mobility Hubs scheme at key milestones, including bespoke discussions concerning sites in each Ward.

External stakeholder support has been sought from Network Rail, bus operators and the general public.

LAND

The vast majority of the land required for delivery of the project is on the ownership of Plymouth City Council and HMPE. Only small areas of third party land are affected due to electrical infrastructure requirements.

PROCUREMENT APPROACH

The Council's Term Maintenance Contract (TMC) with South West Highways specifically provides for its use to deliver transport schemes and projects in addition to the core highway maintenance activities.

The scale, nature, and flexibility required of the works makes it an ideal candidate scheme for the TMC to be the delivery vehicle.

The use of the TMC has a number of benefits that would support early delivery of the works:

- Capitalise on the collaborative working arrangements that the contractor has established with the Council's Highways department and other key stakeholders and partners
- Access to the competitive price list that was secured through the vigorous and robust tendering assessment that the Council carried out to award the TMC
- Local knowledge
- Co-ordination with other planned works on the local and strategic road networks
- Early contractor involvement to progress the design and identify value savings and reduce risks in both the design and construction stages
- Supports continuity of working between the Council and the contractor to help deliver improvements in performance over the term of the TMC
- Gives confidence to and supports the local economy, helping to safeguard existing jobs and create new ones

ALTERNATIVES CONSIDERED

The alternative options to employing the TMC would be to either carry out a formal tendering exercise or use an appropriate framework. Both these options would add delay to any appointment, impacting on the delivery timescale of the works and do not have all of the benefits use of the TMC offers.

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The following relates to exempt or confidential matters (Para(s) 3 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

Document is Restricted

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EXECUTIVE DECISION

made by a Council Officer



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER

Executive Decision Reference Number – COD10 22/23

Decision	
1	Title of decision: Contract Award - Appointment of Contractor to undertake enabling works at Old Town Street and New George Street.
2	Decision Maker: Paul Barnard, Service Director SP&I
3	Report author and contact details: : Catherine Arthurs, Design and Delivery Co-ordinator, Tel: 01752 305440 catherine.arthurs@plymouth.gov.uk
4a	<p>Decision to be taken:</p> <p>To award a contract to undertake enabling works in Old Town Street and New George Street in respect of the Council's Better Places Programme of public realm improvements to the engaged supplier. Details of the engaged supplier are set out in the Contract Award Report.</p> <p>It is intended to award the contract using a Short Form Delivery Agreement using the SCAPE Framework.</p>
4b	Reference number of original executive decision or date of original committee meeting where delegation was made: Executive Decision L43 19/20 03.07.20
5	<p>Reasons for decision:</p> <p>The Better Places Programme seeks to address years of under-investment in city centre streets and spaces; to transform the look and feel of the city centre; to support and lever in further inward investment in retail, leisure, employment and housing.</p> <p>Undertaking the phase of enabling works is necessary in order for the Council to maintain its commitments to expended central government grant money that is time restricted; and to progress the construction of its extensive programme of public realm improvements within Plymouth City Centre in a timely fashion, minimising disruption to the public and its retail partners.</p> <p>Old Town Street and New George Street are identified as a priority projects which reinforce the Council's actions to regenerate key areas of Plymouth's city centre.</p>
6	<p>Alternative options considered and rejected:</p> <p>Option 1: Do Nothing – This is not an option since the project is already committed to as a result of the earlier works undertaken by a previous contractor and an order has been placed to purchase granite. There is a site compound in place and the current surface treatment is temporary.</p> <p>Option 2: Do Nothing and await the award of the main contract- If the Council doesn't commence these works, now serious delays will result to the construction programme for the project.</p> <p>Not completing the schemes in a timely manner may lead to the loss of external funding for the project and will seriously damage the current good reputation the Council has established for the delivery of high quality public realm schemes.</p>

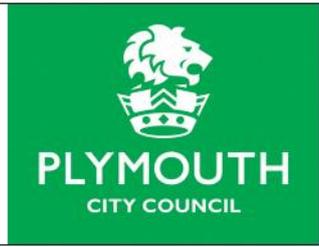
7	<p>Financial implications and risks:</p> <p>£9.935m of funding been secured for the project from the Transforming Cities Fund which needs to be spent by March 2023 or returned to the funder.</p>																
8	<table border="1"> <tr> <td data-bbox="245 331 758 920"> <p>Is the decision a Key Decision? (please contact Democratic Support for further advice)</p> </td> <td data-bbox="758 331 852 427"></td> <td data-bbox="852 331 1007 427">No</td> <td data-bbox="1007 331 1500 427"> <p>Per the Constitution, a key decision is one which:</p> </td> </tr> <tr> <td data-bbox="245 427 758 595"></td> <td data-bbox="758 427 852 595"></td> <td data-bbox="852 427 1007 595">x</td> <td data-bbox="1007 427 1500 595"> <p>in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total</p> </td> </tr> <tr> <td data-bbox="245 595 758 779"></td> <td data-bbox="758 595 852 779"></td> <td data-bbox="852 595 1007 779">x</td> <td data-bbox="1007 595 1500 779"> <p>in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million</p> </td> </tr> <tr> <td data-bbox="245 779 758 920"></td> <td data-bbox="758 779 852 920"></td> <td data-bbox="852 779 1007 920">x</td> <td data-bbox="1007 779 1500 920"> <p>is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.</p> </td> </tr> </table>	<p>Is the decision a Key Decision? (please contact Democratic Support for further advice)</p>		No	<p>Per the Constitution, a key decision is one which:</p>			x	<p>in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total</p>			x	<p>in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million</p>			x	<p>is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.</p>
<p>Is the decision a Key Decision? (please contact Democratic Support for further advice)</p>		No	<p>Per the Constitution, a key decision is one which:</p>														
		x	<p>in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total</p>														
		x	<p>in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million</p>														
		x	<p>is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.</p>														
8b	<p>If yes, date of publication of the notice in the Forward Plan of Key Decisions</p>	n/a															
9	<p>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</p>	<p>Growing Plymouth - The outcomes of this project will help support a growing city by encouraging inward investment in the retail, leisure and cultural offer of Plymouth city centre and supporting the diversification of uses including residential and office.</p> <p>Providing aesthetically attractive and inviting city centre streets and spaces that function better through day and into evening will attract increased visitors to the city centre for prolonged periods of time resulting in higher spend, more viable businesses and a more competitive city centre further establishing Plymouth's position as a premier retail and shopping destination for the South West.</p> <p>Caring Plymouth - The project will support the creation of positive spaces for residents from across the city, supporting the achievement of health and wellbeing outcomes and promoting social inclusion.</p> <p>This project will directly support the growth of the city by encouraging visitors and enabling increased investment from the community and private sector.</p>															
10	<p>Please specify any direct environmental implications of the decision (carbon impact)</p>	<p>The project aims to deliver significant environmental improvements to the city centre including a net increase in trees and tree canopy cover, biodiversity net gain through the introduction of new species including those that support pollinating insects. The scheme will deliver a new Sustainable Urban Drainage (SUDs) system that will form part of a wider strategic network in the city centre. The SUDs systems includes 'rain gardens' which integrate the</p>															

		drainage system with the cities green infrastructure to make the best use of surface water. Construction materials have been selected for long-term robustness and durability to reduce lifecycle carbon footprint.	
Urgent decisions			
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes	(If yes, please contact Democratic Support for advice)
		No	No (If no, go to section 13a)
12a	Reason for urgency: n/a		
12b	Scrutiny Chair signature:		Date
	Scrutiny Committee name:		
	Print Name:		
Consultation			
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	Cllr J Drean
			(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?	None	
13c	Date Cabinet member consulted	5 July 2022	
14	Has any Cabinet member declared a conflict of interest in relation to the decision?		If yes, please discuss with the Monitoring Officer
		No	
15	Which Corporate Management Team member has been consulted?	Name	Anthony Payne
		Job title	Strategic Director for Place
		Date consulted	06 June 2022
Sign-off			
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS19 22/23
		Finance (mandatory)	pl.22.23.63.
		Legal (mandatory)	MS/06.07.22
		Human Resources (if applicable)	N/A
		Corporate property (if applicable)	N/A

		Procurement (if applicable)	SN/PS/640/ED/06 22					
Appendices								
17	Re f.	Title of appendix						
	A	Equalities Impact Assessment (<i>not required</i>)						
	B	Contract Award Report Part I						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes	<input checked="" type="checkbox"/>	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.				
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: Contract Award Report Part 2			X				
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Council Officer Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature					Date of decision		06 June 2022	
Print Name	Paul Barnard, Service Director SP&I							

**PROCUREMENT GATEWAY 3 -
CONTRACT AWARD REPORT - PART I**

23186a - Old Town Street & New George Street Public Realm



1. INTRODUCTION

2. BACKGROUND

3. PROCUREMENT PROCESS

4. TENDER EVALUATION CRITERIA

5. SUMMARY OF EVALUATION

6. FINANCIAL IMPLICATIONS

7. RECOMMENDATIONS

8. APPROVAL

1. INTRODUCTION

This contract award report is in relation to the procurement of Old Town Street & New George Street public realm and entering into the Short Delivery Agreement phase of the project to undertake enabling works. The scope of the requirement is to undertake an enabling phase of works in Old Town Street (OTS) and New George Street (NGS) including:

- a) Clearance of any remaining existing conditions, including removal of broken slab (phase I)
- b) Inspection and assessment of existing site conditions, to PAS 128 B; existing service routes inclusive of drainage.
- c) Review of material volumes and types; held in storage
- d) Phase I installation of lateral and rain garden deep drainage including connections to manholes for rainwater system, and MH-I connection
- e) Installation on OTS of
 - i. HV diversion duct network in agreement with WPD plans
 - ii. Rainwater drainage system
- f) Arrangement for access of Utility companies for service adaptations, as required, with MS groundworks support (includes excavation, trenching, temp. works and backfill)
- g) Contractor fees and mobilisation costs
- h) Improvements to the appearance of the site compounds
- i) Site security

Contract Duration: Eight weeks initial estimate

2. BACKGROUND

The Better Places Programme seeks to address years of under-investment in city centre streets and spaces; to transform the look and feel of the city centre; to support and lever in further inward investment in retail, leisure, employment and housing.

The contractor is being procured via the SCAPE framework and there is an option to undertake advance works under a Short Form Delivery Agreement prior to the main contract commencing. This contract award is to undertake a phase of enabling works prior to the main contract being put in place. This is necessary in order for the Council to maintain its commitments to expended central government grant money that is time restricted; and to progress the construction of its extensive programme of public realm improvements within Plymouth City Centre in a timely fashion, minimising disruption to the public and its retail partners.

Old Town Street and New George Street are identified as a priority projects which reinforce the Council's actions to regenerate key areas of Plymouth's city centre and support significant inward investment by British Land

3. PROCUREMENT PROCESS

The SCAPE Construction Framework is being utilised to procure this requirement, which is specifically for public sector bodies' use. The chosen framework delivery partner is Morgan Sindall, via a direct award appointment. Morgan Sindall is a delivery partner on the construction framework for projects valued up to £75 million.

This framework route has been chosen, following a thorough review of the procurement options available for this project. This review concluded that the best option is to utilise the SCAPE Construction framework.

SCAPE is a public-sector partnership. This framework enables construction works suited to the requirement of this project.

The applicable terms and conditions for this stage of the project will be NEC4 Engineering and Construction Short Contract 2017 (with necessary amendments)

4. TENDER EVALUATION CRITERIA

This procurement path will ensure value for money as the SCAPE framework is an OJEU compliant procurement process, which was subject to EU wide competition when it was set up.

Framework delivery partners have already been suitability pre-qualified and are performance monitored on a regular basis.

SCAPE have a project process map which outlines all the necessary steps and documentation that need to be completed throughout the procurement process.

5. SUMMARY OF EVALUATION

The outcome of this review is contained within the confidential Part II paper.

6. FINANCIAL IMPLICATIONS

Financial provision has been made for this contract which is valued at £502,464.96 within the project budget. Details of the contractor are contained within the Part II paper.

7. RECOMMENDATIONS

It is recommended that the Short Delivery Agreement phase of the project be awarded to Morgan Sindall.

The Construction Phase (works) contract will be subject of a separate award report.

There is no guarantee Morgan Sindall will be awarded the construction contract, however, under this procurement process, provided Morgan Sindall meet all the necessary requirements, the Council can direct award the construction contract to them.

8. APPROVAL

Authorisation of Contract Award Report

Author (Responsible Officer / Project Lead)	
Name:	Catherine Arthurs
Job Title:	Design and Delivery Coordinator
Additional Comments (Optional):	
Signature:	<i>C Arthurs</i>
Date:	29.06.22

Service Director [Signature provides authorisation to this award report and award of Contract]			
Name:	Paul Barnard		
Job Title:	Service Director SP&I		
Additional Comments (Optional):			
Signature:		Date:	05.07.22

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